Dropping: Last day to drop the course with a W is Thursday November 16th. It is your responsibility to drop the course. I will only drop someone from the course if they are caught cheating, otherwise it is up to you to drop the course if you stop showing up to class.

Time of Final: You must take the final at the scheduled time or receive a zero on the final. It is important that you make sure your schedule can accommodate this time since there are no exceptions.

Time of Final
Thursday December 14th 12:00 to 2:00 pm

Absences: There are NO MAKE UPS for any test during the semester. You are required to take the test during the scheduled time. You will receive a zero for a missed test. I realize for some students school is not a top priority and have scheduling conflicts during the semester. If you are not able to commit to the scheduled time for this class I suggest you take this course from another instructor.

Ohlone MathLab: The mathlab is a great place to get help outside of class. There is a computer that you use to log in and out of the lab. Logistics on using the mathlab: You need to sign in! The computer automatically signs you out after 90 minutes. So if you plan on staying longer, make sure to sign out and back in before the 90 minutes is up. Otherwise, make sure to sign out when you leave.

Quizzes: The quizzes will cover test questions and will help you prepare for the in-class tests. The quizzes are due at the end of the semester. The average of your quizzes is worth 25% of your total grade.

In-Class Quizzes: There will be a quiz at the end of class for a total of 20 in-class quizzes. The two lowest will be dropped. The average of these quizzes will be worth 25% of your final test score.

Extra Credit Homework: The homework is for extra credit only. The average of your homework for a specific test will be worth 25% of your test score. This can increase your overall test score. Homework is due by the test date.

Tests: There are five tests during the semester. The tests will cover the quiz material AND the material we cover in class. It is very important to come to class and be on time since some of the material we cover is only in class and not on the computer. The five tests are worth 10%, 10%, 15%, 15%, and 15% respectively for a total of 65% of your total grade. There are no make-ups for missed tests.

Final: The final is cumulative covering the material for the entire semester. The final can be used to replace one of your five tests. This makes the final worth a minimum of 10% up to a maximum of 22% or 23% of your total grade.

Grade: The final grade in the course is calculated with 90% / 80% / 70% / 60% cutoffs.

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Calculators: You will need a basic calculator for some of your tests.

Cheating

I take this action very seriously and am diligent in looking for this behavior. You will receive an F on the test and/or will be dropped from the class. A report will be filed and administrative action may be taken. This may include being expelled from the school. Details of the general policy are located here: [http://www.ohlone.edu/org/board/policy/ap-academicdishonesty.html](http://www.ohlone.edu/org/board/policy/ap-academicdishonesty.html)

RESOURCES:

**GRADEBOOK:** You can use this button to REVIEW ONLY old quizzes and homework

(I DO NOT USE THE GRADEBOOK TO CALCULATE YOUR GRADE – IGNORE)

eBook: This gives you access to the online textbook that corresponds with the homework. Reading the chapters will give you a clearer picture of what concepts you are supposed to be learning.

Multimedia Library: Check the boxes next to Animation, PowerPoint, and Video. Click the button Find Now. You will get a breakdown chapter by chapter of all the lecture videos, animations, and PowerPoint slides. The PowerPoint slides summarize the chapters. The videos are small lectures on different statistical concepts, and the animations are also helpful on clarifying different concepts.

Lab and Office Hours:

- **Office Hours: (HH-225):** Mon/Wed/Fri 10:45 to 11:45
- **Lab Hours: (HH-218):** Tue Thur 10:00 to 11:00

Math Learning Center:

- **Fremont: HH-218**
  - Mon – Thurs 9:30 am – 8:00 pm
  - Fri 9:30 am – 5:00 pm
- **Newark: NC2306**
  - Mon – Thurs 9:00 am – 6:30 pm

Mental Health and Stress Management:

The staff and faculty of Ohlone College are here to see you succeed academically and care about your emotional and physical health. You can learn more about the broad range of confidential student services, including counseling and mental health services available on campus by visiting the Student Health Center in building 7 or [http://stepupohlone.org/oncampus-resources/](http://stepupohlone.org/oncampus-resources/).

The Crisis Support Services of Alameda County offers a 24-Hour Crisis Line: 1-800-309-2131
Student Learning Outcomes

1. Manipulate algebraic functions, including linear, quadratic, and rational functions, at a beginning level.
2. Solve linear inequalities and linear, quadratic, and rational equations at a beginning level.
3. Use algebraic functions to solve application problems at a beginning level.
4. Use technology to graph linear functions and analyze the qualitative behavior of the graphs of linear functions.

Course Format

Quizzes: Has View an Example BUT you have to put all answers in and hit submit to get grade
You can take the quizzes as many times as you like to improve your score.

In-class tests: This will be taken in class on paper. The problems will be selected from the online quizzes and from the material covered in class.

FaceBook

I have created a facebook group: Bitzer Fall 2017 - Math 151

This gives us a way to help each other outside of class. The idea is to post questions you have and someone else in the class can respond and answer your question. I will also check in on the group. I also post announcements and grades here.

Embedded Tutor

We will have an embedded tutor and he will be helping you in class. You can make an appointment to meet with him outside of class for group or one on one tutoring.