Members present: Jim McManus, Jeff Dean, Bob Mitchell, Terry Taskey, Chieko Honma, Jeff O’Connell, Nicole Sandoval, Jeff Roberts, Luc Desmedt, Carrie Dameron, Diane Berkland, Wayne Yuen, William Wong

Members Absent:

Others present: Leta Stagnaro, Laura Weaver, Carmen Madden, Ron Travenick

The meeting was called to order at 3:37 p.m.

**Announcements**

- Sally Bratton would like to thank the faculty for participating in the syllabi campaign for STEP up. 20% of faculty participated this semester.
- The Student Success Committee is looking for a non-counseling faculty to join. The committee meets 2 Thursdays a month and their next meeting is 2/13 from 10:00 - 11:30.
- Terry Taskey presented an update on her conversations with Jamie at the bookstore. The book stacks will be open for student browsing except for the last two weeks of the semester. This will allow students extra time to check book titles. Taskey was told that the bookstore did not sell the college catalog because it was too expensive to publish: $45. Jamie had expressed an interest in selling the catalogs, and they will be available next semester. In the next semester of 2014-15 the bookstore will be able to get copies at a lower, more reasonable rate.

**Approval of minutes from December 4, 2013**

The minutes were approved as read with minor spelling revisions.

**Q &A with Laura Weaver, Dean of Enrollment (1)**

Dean of Enrollment Laura Weaver made a short presentation and answered questions from senators. In the first days of the semester faculty were able to drop and add students via email and the roster. Some of the typical problems encountered in the first week of the semester included a large number of transactions (over 2,000 in the first three days) and students wanting to add who had balances due.

Some problems appeared as the semester progressed. For example, in order to drop a student who never attended the class, the program still had to have a last date of attendance. To overcome this, faculty
needed to enter the first day of the class. This will be changed in the future. In addition, future rosters will allow for dropping waitlisted students.

There will be changes for the 2014 summer session. Authorization codes will be issued to students and faculty will have complete control over who they add to the class. There will no more emails in the summer session. This new system will be tested possibly in April.

Laura concluded her presentation by answering other faculty questions regarding the new program and stating that a memo will be sent out soon reminding faculty of important enrollment dates coming up soon.

**Associate Degrees for Transfer (I) O’Connell**
Jeff O’Connell presented an update on the associate degrees for transfer. A lot of progress has been made by the chancellor’s office with more degrees being accepted. Ohlone has also made progress since our December meeting. Ron Travenick stated that more students are using the transfer degrees. There were 30 for all of last year, and so far we have 77 for this year.

**8 week summer session (I) Stagnaro**
Leta Stangnaro reported that some of the college deans would like to offer 8 week summer session classes for courses that need more time to cover the course material. Because enrollment is down this spring, the college would like to capture more enrollment in the summer, and a greater variety of classes could help with that. The courses would be available for Fremont Unified School District students after the end of their semester. Leta was presenting this proposal for information at this meeting and would like the Faculty Senate to act on it at the next meeting.

Jeff O’Connell stated that the Math department wanted to have some 8 week classes that would be offered along with the 6 week courses. Stagnaro concurred that the proposal was that the 6 and 8 week courses would be offered concurrently, and there support from the deans for the idea.

Stagnaro acknowledged there were issues to consider. These included the meeting times for classes, number of days meeting in a week, availability of classes for high school students, class starting times, etc.
O’Connell said this proposal will be up for a vote at the next meeting. He will send a memo to all faculty to get some feedback. He indicated that feedback so far has been positive.

Committees (I) All
O’Connell reminded everyone that in the flex week of Fall 2013 we had meetings about the issue of committee assignments. Because of our preparations for accreditation, this issue was put aside. However, now is a time to return to it, and we will do so in future meetings. O’Connell noted that the very discussion of the issue seems to have resulted in more faculty members joining committees. For the next meeting O’Connell will have an updated list and organize the comments and ideas that have been presented.

Other
O’Connell stated that the chair of the accreditation team came to Ohlone the previous week and expressed an interest in observing meetings of the College Council and the Faculty Senate. Because of their schedule, it looks like the meeting of March 11 would be the one the team would observe.

The meeting was adjourned at 4:36 p.m.