

# DOCUMENTATION BOARDS

## *Who is Your Audience?*

- Yourself
- Parents
- Administrators
- Children
- Community

## *What is the Message You are Hoping to Send?*

- Yourself: Accomplishments, Review, Audit
- Parents: Evidence of Children's Learning & Development, Progress, Telling the Children's Story While at School or Child Care
- Administrators: Program Validation
- Children: Sense of Belonging & Being Valued, Opportunity for Recall & Planning
- Community: Building Relationships, Providing Opportunities to Join In, Developing Support for the Program & the Children, Illustrating the Program's Educational Philosophy and Evidence of it Working.

# PORTFOLIOS

## *What are Portfolios for?*

- Measurement of Development for an Individual Child

*What is Included in Portfolios?* (All documents in the portfolio should have the Date of Observation & child's DOB included.)

- Observations
- Assessments
  - Naturalistic
  - Narrative
  - Time Samples
  - Developmental Checklist
- Samples of the child's work
  - Representational Drawings
  - Creative Expression
  - Pre-Literacy & Literacy (Samples of scribbling, writing or dictation)
  - Pre-Math & Math Samples
  - Some photographs showing evidence of the child's learning